

MARISA WEST DESIGNS

PHONE:

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WEDDING PHOTOGRAPHY

Inquiry

CLIENT INFORMATION

Client Name:

Pronouns:

Address:

Email:

Phone:

Number of clients expected:

Text (if different):

Number of guests expected:

Emergency Contact Name:

Will they be in attendance at the event?

Emergency Contact Number:

Is it okay to text this person if needed?

EVENT INFORMATION

Event Time and Date:

Venue Name:

Address:

Photographer Start Time:

End Time:

Total Hours:

Package selected or details of project:

Budget:

Note: Please estimate to the best of your knowledge or Unknown

ADD ON

Additional Tme: ☐

Photo Prints: ☐

Announcements: ☐

Invitations: ☐

Written Envelopes: ☐

Custom Album: ☐

Other: ☐

If Other, please explain requested additions:

Is there anything else I should know?

AGREEMENT/JURISDICTION:

The person(s) whose signature(s) appear on this contract, known as "Client," agree that MARISA WEST, known as "Photographer," shall provide services to photograph their wedding and related events to the best of their abilities, in the manner described in this document. Any modifications must be in writing, signed by both parties, and physically attached to the original agreement.

BOOKING:

Client shall reserve the time and date of services once the signed contract is returned along with a non-refundable, non-transferable reservation retainer equal to 25% of the total photography fee. No date is reserved until the contract and retainer are received. If a second photographer is needed, their retainer and fee will be added to total amount outlined in the invoice.

TRAVEL FEES:

Travel within 20 miles of Spokane Valley, Washington is completely free of charge. A mileage fee (\$ 6/mile both ways) will be charged for locations outside of the 20-mile radius of Spokane Valley, Washington.

Delivery / Image Archive:

Client will receive their final high resolution JPEG images via an online gallery no later than 1 month following the wedding date. Client is responsible for downloading their images in a timely manner. The Photographer cannot guarantee the images will be kept beyond a 12 month.

PAYMENT:

The balance due for the photography services must be paid in full, no less than 30 days before the event date. In the event the Client fails to remit payment as specified, the Photographer shall have the right to immediately terminate this Contract with no further obligation, retain any monies already paid, and not attend this event. Unless the contract is canceled, the retainer fee shall be applied to the photography fee total.

■ I have read, understand and agree to the terms and conditions above shall be the details of this and the official Contract. Each person signing as Client below shall be fully responsible for ensuring that full payment is made pursuant to the terms of this Contract.

Photographer: **Date:**

Client: **Date:**

Client: **Date:**